TENAN	FBILL	ABLE	REQL	JEST

Second	Street	Plaza
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oualas	TENANT BILLABLE REQUEST		
nmett	Sec	cond Street Plaza	
Date:	Tenant:		
Suite:			
Request/Description of We	ork:		
Tenant Charge:		\$	
Administrative Fee:	15%	\$	
Tenant Total Charge to be	Billed:	\$	
Authorized By:		— :	
Tenant's Signature:	Must be person on the Authorized List to order billable items	Date:	
Title:		7	
For Office Use Only		TLA #:	
Work completed by:		_ Date:	
Management Approval		Date:	